

INFLIBNET Centre, Gandhinagar
(An IUC of University Grants Commission)

**Minutes of the 30th Meeting of the Governing Board, INFLIBNET Centre held on
Monday, 7th March, 2016 at India International Centre Annexe, New Delhi**

Chairman

Dr. H Devaraj
Vice-Chairperson, UGC

Chairman, Governing Board, INFLIBNET Centre

Members

Prof. (Dr.) Avinash S Pant
Prof. Shivajirao S Kadam
Dr. R K Chadha
Prof. Muttayya Koganuramath
Shri Dalip Kapur
Dr. Jagdish Arora

Member Secretary (Actng.) AICTE, New Delhi
Vice Chancellor, Bharati Vidyapeeth, Pune
Former Addl. Secretary, Lok Sabha
Representing Vice Chancellor, CUG, Gandhinagar
Dy. Secretary (ICT) Dept. HE, Representing MHRD
Director, INFLIBNET Centre & Member Secretary

Special Invitee

Dr. (Mrs.) Manju Singh
Mr. Harish Chandra

Jt. Secretary, UGC (UGC/MC) and Bureau Head
Admn. Officer, INFLIBNET Centre

Prof. Jaspal Singh Sandhu, Secretary, UGC, Prof. Sunaina Singh, VC, EFLU, Hyderabad and Prof. B R Ray Chaudhury, Vice Chancellor, Rabindra Bharati University, Kolkata could not attend the meeting because of their prior commitments.

1. Confirmation of the Minutes of the 29th Meeting of the Governing Board held on 23rd October, 2015 at INFLIBNET Centre, Gandhinagar

The Minutes of the 29th Meeting of the Governing Board of the INFLIBNET Centre held on 23rd October, 2015 at INFLIBNET Centre, Gandhinagar were confirmed as circulated, since no comments were received from the members.

2. Report on Action Taken and Progress Made since 29th Meeting of the Governing Board held on 23rd October, 2015 at INFLIBNET Centre, Gandhinagar

Dr. Jagdish Arora presented a brief report on action taken on the decisions made during the 29th Meeting of the Governing Board. Important action-taken report presented to the members was as follows:

- i) E-Shodh Sindhu set-up with merger of three consortia, namely UGC-Infonet Digital Library Consortium, INDEST-AICTE Consortium and N-LIST has started operating at INFLIBNET. The Consortium has successfully negotiated rates of subscription for 30 out of 40 e-resources and negotiation for remaining 10 resources is in process. The Committee approved the negotiated rate of subscription for e-Shodh Sindhu for the year 2016. Prof. Avinash S Pant, Member Secretary (Acting), AICTE observed that while giving rates of subscription for the year 2016, the rates applicable in 2015 should have also been mentioned in the minutes so as to facilitate comparison. Dr. Arora informed the members that 2016 subscription rates are either same as in 2015 or the increase is restricted from 3 to 5%.

- ii) Promotion policy for the scientists and staff of INFLIBNET Centre, recommended by the Governing Board, was sent for approval to the UGC vide letter No. DIR/PRO.POL/2015 dated 24th November, 2015.
- iii) Payments for three contractors namely, i) M/s Katira Construction Limited for constructing academic and administrative blocks of the building; ii) M/s Voltas Limited for HVAC work; and iii) M/s Godrej & Boyce for furniture and fixture, have been released or is being released since their final bills were examined by the Internal Audit of the UGC as well as by the Auditors appointed by the INFLIBNET Centre. Payments to be released to M/s Malani Construction Co. for constructing Residential Block of the building is being processed.
- iv) Draft RRs formulated in conformity with the guidelines and model RRs issued by the Ministry of Personnel, PG & Pension, Department of Personnel and Training (DoPT) and Ministry of Finance, Department of Expenditure, Government of India, duly recommended and approved by the Governing Board, was sent for approval of the UGC vide letter No. DIR/RRS/2015 dated 24th November, 2015.
- v) The revised remuneration approved by the Governing Board in its 29th Meeting for contractual staff hired through the Manpower Agency was duly implemented.
- vi) The enhanced fee for medical consultation to the medical practitioners was implemented as approved by the Governing Board.
- vii) 50 Items that were written-off by the Governing Board having residual value of ₹ 1,43,455.00 as against the purchase cost of ₹ 60,00,896.16 was disposed off after following due procedures at a total cost of ₹ 76,660.00 to M/s Jay Ranchhod Traders, Ahmedabad, who had quoted the highest for these obsolete and unserviceable items.
- viii) Request for pay fixation of Administrative Officer as per the Guidelines of Department of Personnel and Training (DoPT) was forwarded to the UGC vide letter No. DIR/PAY-FIX-AO/2015 dated 15th May, 2015.
- ix) Request for revival of the post of Senior Administrative Officer in PB-3 (Rs.15600.00 to Rs. 39100.00) with Grade Pay of Rs.7600.00 was sent for approval to the UGC vide letter No. DIR/SAO-REV-2016 dated 24th February, 2016.
- x) Process of getting the membership of Digital Library of Theses and Dissertations (NDLTD) has been initiated.
- xi) Request has been sent to the UGC for additional grant required for Shodhganga scheme vide letter No. DIR/SG-FN/2015 dated 19th November, 2015.
- xii) Shri Yatrik Patel and Shri Ashok K Rai, Scientist-D (CS) were deputed for attending IBF-ALA Library Congress, organized by American Library Association, Chicago, USA at Sharjah during 10-12th November, 2015 at Sharjah. Both the Scientists attended the meeting and submitted their travel reports.
- xiii) Request for providing incentives to Scientists at INFLIBNET Centre for acquiring Ph.D degree was sent to the UGC for approval vide letter No. DIR/PHD.INCENT/2015 dated Nov. 24, 2015.

- xiv) Minutes of the 22nd Meeting of the Finance Committee held on 23rd October, 2015 at INFLIBNET Centre was circulated to the members.
- xv) Audited Annual Accounts of the Centre for the Financial Year 2014-2015 was sent to the UGC for necessary action.
- xvi) The Annual Report of the INFLIBNET Centre from 1st April 2014 to 31st March, 2015 was printed and sent to the UGC. The report was also circulated to the universities and other institutions.

3. Current Status of Ongoing Schemes and Projects at INFLIBNET

Dr. Jagdish Arora, Director, INFLIBNET Centre made a brief presentation on current status of ongoing schemes and projects at the INFLIBNET Centre. While appreciating the number of initiatives taken up by INFLIBNET Centre, the Chairman mentioned that INFLIBNET Centre should concentrate on schemes and projects that are aligned to its objectives. Dr. Jagdish Arora assured the members that most of the projects and schemes that are undertaken by the INFLIBNET Centre are aligned to the objectives and mandate of the Centre. He also assured the members that care would be taken to undertake the projects that are aligned to the objectives of the Centre.

4. New Projects at the INFLIBNET Centre

Dr. Jagdish Arora made a brief presentation on development of web portal for the National Institutional Ranking Framework (NIRF), a prestigious initiative of the Ministry of Human Resource Development (MHRD). Besides development of web portal for ranking of institutions using NIRF, the Centre has also been given the responsibility to provide publications, citations and collaboration data from Web of Science, Scopus and Indian Citation Index for more than 2565 institutions who have applied for ranking themselves under NIRF.

5. Knowledge Gallery / Museum at the INFLIBNET Centre

Shri Kannan P, Scientist-C (LS), INFLIBNET Centre, made a detailed presentation on Knowledge Gallery / Museum of the INFLIBNET Centre, proposed to be set-up in 2017 as a witness to the 25 years of journey of the Centre in serving the academic community in India through various projects and programmes ranging from providing ICT training to providing access to e-resources.

The Members were informed that the Knowledge Gallery / Museum would depict story of evolution of knowledge and its storage from stone age to digital era, history of library science movement, prominent contributors to the profession, history of library network, history and development of INFLIBNET Centre, major projects and their achievements. The knowledge museum will be set-up in a space of 1700 sq ft. at third floor of the Academic Block of the INFLIBNET Centre. The proposed museum will contain theme wall for different story, mural of visionaries who took initiative in setting-up of INFLIBNET Centre, artifacts of the building, posters, video wall, kiosk, publications, honours and awards, etc. The estimated cost to setup the museum would be approximately Rs. 75 lakhs. The Centre is also in the process of submitting the proposal to Ministry of Culture under the Museum Grant Scheme to get financial assistance.

The Committee accorded its "in-principle" approval for setting-up of Knowledge Gallery / Museum. However, it was suggested that the Centre should take consent of its Governing Council.

6. Policy Guidelines for Handling Plagiarism in Institutions of Higher Education

While appreciating the policy guidelines proposed for handling plagiarism in institutions of higher education developed by INFLIBNET Centre, it was suggested that the guidelines may be sent to the UGC to ensure that the policy guidelines are aligned to the overall policies of the UGC.

7. Approval for the Up-gradation of the Posts of office Assistant-II from the Date of approval of the Bye-Laws of the Centre

It was resolved that the up-gradation of the Posts of Office Assistant-II from the date of approval of the bye-Laws of the Centre may be referred to the UGC for further necessary action.

8. Approval for Continuing Administrative Associate on Contractual Basis through Manpower Agency in Store and Purchase Section

The Governing Board approved the proposal for continuing services of two Administrative Associates on contractual basis through manpower agency for Stores and Purchase Unit of the Centre.

9. Deputation of Mr. Kannan P, Scientist-C (LS) to participate in FORCE 2016 Organized by The Future of Research Communications and e-Scholarship (FORCE11) from April 16 to April 20 in Portland, Oregon, USA

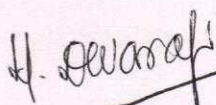
The Governing Board approved deputation of Mr. Kannan P, Scientist-C (LS) to participate in FORCE 2016 organized by the Future of Research Communications and e-Scholarship (FORCE 11) from 16th to 20th April, 2016 in Portland, Oregon, USA. His proposal to visit Cornell University Library, New York during his trip was also approved. The Committee noted that all expenses on his visit to US and for attending the Conference is being met by the Organizers.

10. Presentation on the Proceedings of the 23rd Meeting of the Finance Committee held on 7th March, 2016 at the IIC Annexe, New Delhi

Shri Harish Chandra, Administrative Officer, made a brief presentation on the important decisions taken during the 23rd Meeting of the Finance Committee held on 7th March, 2016 at IIC Annexe, New Delhi.

11. Promotion of Shri Manoj Kumar K, Scientist-D (CS) to the post of Scientist-E/Scientist-F

Representation for promotion received from Shri Manoj Kumar K, Scientist-D (CS) (Selection Grade) to Scientist-E / Scientist-F was considered by the Committee. The Committee was of the opinion that such promotion may have several repercussions which need to be examined administratively by the UGC. As such, it was resolved that the representation may be referred to the UGC for necessary action.



Vice Chairman, UGC


(Jagdish Arora)

Member Secretary, Governing Board and Director, INFLIBNET Centre