

**INFORMATION AND LIBRARY NETWORK CENTRE**  
**(An Autonomous Inter-University Centre of UGC)**  
**Infocity, Gandhinagar- 382007**

14<sup>th</sup> December, 2023

**Minutes of the 39<sup>th</sup> Meeting of the Finance Committee**  
**held on Thursday, 14<sup>th</sup> December, 2023**

The following Members and invitees were present in the meeting:

1.	Prof Yogesh Singh	Hon'ble Chairman, Finance Committee of the INFLIBNET Centre and Vice Chancellor, University of Delhi, Delhi
<b>Members</b>		
2.	Prof J P Singh Joorel	Director, INFLIBNET Centre
3.	Mr Sudeep Singh Jain	Financial Advisor, UGC
4.	Prof. N Lokendra Singh	Vice Chancellor, Manipur University, Nominated from Governing Board
5.	Mr Yatrik R Patel	Scientist E (CS), INFLIBNET Centre
6.	Mr. Ramakrushna Vulasala	Administrative Officer (F) & Non-Member Secretary
7.	Mr Harish Chandra	Administrative Officer (P&A)- Special Invitee

Prof Manish Ratnakar Joshi, Secretary, UGC, New Delhi and Dr Jitendra Kumar Tripathi, Joint Secretary, Bureau Head, IUC, UGC, New Delhi could not join the meeting due to their prior commitments. Mr. Sudeep Singh Jain, Financial Advisor, UGC has attended through online mode.

The 39<sup>th</sup> Meeting of the Finance Committee commenced with a warm welcome to all the Members of the Finance Committee by Prof Yogesh Singh, Hon'ble Chairman of the Finance Committee and by Prof J P Singh Joorel, Director INFLIBNET Centre. Prof. Yogesh Singh, Hon'ble Chairman, Finance Committee has appreciated Prof. J P Singh Joorel, Director, INFLIBNET Centre for remarkable achievements of the organization during his tenure. Financial Advisor, UGC has appreciated the Centre for promptly utilization of the grants under different heads, adhering the financial procedures and promptly settlement of pending audit paras. Prof. N Lokendra Singh, Vice Chancellor, Manipur University has expressed his warm wishes and about the achievements of the organization under the leadership of the Prof. J P Singh Joorel, Director, INFLIBNET Centre during last 5 years.



Thereafter, Prof. Yogesh Singh, Hon'ble Chairman requested Prof J P Singh Joorel, Director, INFLIBNET Centre to present the agenda items.

Prof J P Singh Joorel, Director, INFLIBNET Centre then extended the warm welcome and introduced to the new members viz., Prof N Lokendra Singh, Vice Chancellor, Manipur University, Imphal, Nominated from Governing Board. Director, INFLIBNET Centre further appreciated the outgoing members of the Finance Committee for their continuous guidance and support in the overall functioning and development of the Centre.

Thereafter, Prof J P Singh Joorel, Director, INFLIBNET Centre presented the agenda items as follows:

**39.1 Confirmation of the Minutes of the 38<sup>th</sup> Meeting of the Finance Committee**

The Minutes of the 38<sup>th</sup> Meeting of the Finance Committee, INFLIBNET Centre held on 14<sup>th</sup> July 2023 were confirmed as circulated, since no comments were received from the Members.

**Confirmed.**

**39.2 Brief on the Action Taken Report on the Minutes of the 38<sup>th</sup> Meeting of the Finance Committee.**

Prof J P Singh Joorel, Director INFLIBNET Centre presented a brief report on the action taken and progress made on the following decisions made during the 38<sup>th</sup> Meeting of the Finance Committee, INFLIBNET Centre held on 14<sup>th</sup> July 2023.

- i. Confirmation of the Minutes of the 37<sup>th</sup> Meeting of the Finance Committee, INFLIBNET Centre held on 16<sup>th</sup> December, 2022 at INFLIBNET Centre.

**Already Confirmed and Reported.**

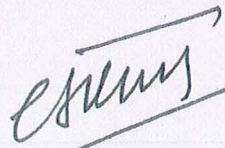
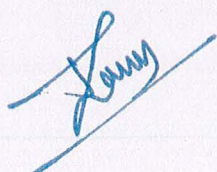
- ii. Action Taken on the decisions made during the 37<sup>th</sup> Meeting of the Finance Committee of the Centre.

**Reported in the 38<sup>th</sup> Meeting of the FC.**

- iii. Audited Annual Accounts for the F Y 2022-23.

**Reported in the 38<sup>th</sup> Meeting of the FC and Complied.**

- iv. **Health Scheme of the Centre: Adoption of the CS (MA)/CGHS Rules.**





The Centre has adopted the CS (MA) Rules, 1944 in lieu of the existing health scheme for reimbursement of the medical bills of the Centre's beneficiary's w.e.f 01.08.2023. The Centre has hired a Part-Time Medical Consultant at the Centre w.e.f 09.11.2023. Further, the Centre has invited the proposal for empanelment with all the CGHS approved hospitals in Gandhinagar/Ahmedabad area for entering into MoU with those hospitals to facilitate employees/beneficiaries to undergo treatment and avail reimbursement benefits as per Signed MoU/CGHS/CS (MA) Rules. However, till the empanelment of hospitals as per CS(MA)/CGHS, it has been decided to continue the existing procedure i.e. beneficiaries may take treatment in any hospital but the reimbursement will be restricted to CS (MA)/CGHS rates, looking to the welfare measures of the employees.

v. **CCTV Surveillance System.**

Under Process.

vi. **Day Care Facility for the Children of the Employees**

Noted for compliance.

vii. **Agenda No.7,8,9,10 & 11, Complied**

**39.3 Revised Budget Estimates for the F.Y.2023-2024 and Budget Estimates for the F.Y. 2024-25**

The Finance Committee after brief discussions and deliberations approved the following Revised Budget Estimates for the F. Y. 2023-2024 and Budget Estimates for the F. Y. 2024-25.

**The details of the Revised Budget Estimates for the F. Y. 2023-2024 and Budget Estimates for the F. Y. 2024-25 are given in the following table:**

Head of Budget	(Rupees in Lakhs)	
	Revised Budget (RE)	Budget Estimate(BE)
	FY 2023-2024	FY 2024-2025
<b>"31" Budget Head</b>		
Pension and Pensionary Benefits	50.00	65.00
Foreign / Domestic Travel Expenses	5.00	6.00
Security / Housekeeping	91.00	97.00
Exp on Contractual Employees (Non-	75.00	90.00



Teaching)		
Other Expenses including (Electricity, water, property tax, networking, telephone and equipment/ building maintenance charges etc.	210.00	325.00
Shodhganga	24.00	27.00
<b>Total</b>	<b>455.00</b>	<b>610.00</b>
<b>"35" Budget Head</b>		
Buildings	0.00	0.00
Equipment/Computers		
Library / Books / Journals		
Furniture & Fixtures		
<b>Total</b>	<b>0.00</b>	<b>0.00</b>
<b>"36" Budget Head</b>		
Expenditure on Salary		
a. Existing Staff Salary / New Posts	720.00	835.00
b. House Building Advance	-	60.00
Medical Expenses	22.00	25.00
Leave Encashment	5.00	6.00
Leave Travel Concession	9.00	15.00
Retirement Benefits	50.00	80.00
Other Expenses (NPS Contribution)	56.00	62.00
<b>Total</b>	<b>862.00</b>	<b>1,083.00</b>
<b>GRAND TOTAL</b>	<b>1,317.00</b>	<b>1,693.00</b>

#### 39.4(i) Updated Audit Replies to the C & AG Audit for the F.Y. 2015-2016 to 2021-2022

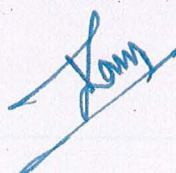
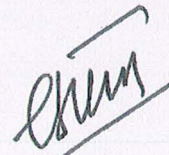
A gist of the outstanding audit paras and replies submitted by the Centre was presented to the Finance Committee.

**The members appreciated the reduction in paras and advised to further to put up efforts to reduce the audit paras at the time of CAG audit visit.**

#### 39.4(ii) Audit Report & Replies for the C & AG Audit for the F.Y. 2022-23

A gist of the audit paras and suitable replies submitted by the Centre was presented to the Finance Committee.

**The Finance Committee advised the Centre to further to put up efforts to reduce the audit paras at the time of CAG audit visit.**



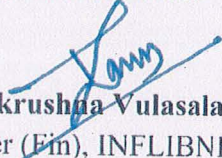
**39.5 Engagement of graduate and technician apprentices under National Apprenticeship Training Scheme.**

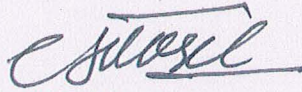
After a brief discussion and deliberations, the Members have approved the proposal. The members advised to increase the number of apprenticeship from 08 number to 12 numbers.

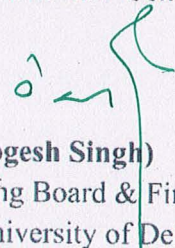
**39.6 Payment of DA and DR**

The Members were briefed that the Centre after due approval revised the rates of the DA and DR as per the Dept. of Expenditure, Ministry of Finance vide O.M. No.1/4/2023-E-II (B) dated 20.10.2023, for grant of dearness allowance and the Dept. of Pension & Pensioners' Welfare vide O.M. No.42/04/2023-P&PW (D) dated 27.10.2023, for grant of dearness relief to pensioners and family pensioners from 42% to 46% of the basic pay and pension w.e.f. 01<sup>st</sup> July 2023.

**The meeting ended with a vote of thanks to the Chair.**

  
**(Mr. Ramakrushna Vulasala)**  
Administrative Officer (Fin), INFLIBNET Centre

  
**(Prof J P Singh Joorel)**  
Director, INFLIBNET Centre

  
**(Prof Yogesh Singh)**  
Hon'ble Chairman Governing Board & Finance Committee  
(Vice Chancellor, University of Delhi, Delhi)