

**INFLIBNET CENTRE, Gandhinagar
An Inter-University Centre of UGC**

29th January, 2020

**Minutes of the 30th Meeting of the Finance Committee held on Wednesday,
January 29, 2020 at Delhi Technological University, Delhi**

Chairman Governing Board & Finance Committee

Prof Yogesh Singh

Vice Chancellor, Delhi Technological
University, Delhi

Members

Shri P K Thakur

Financial Advisor, UGC

Prof Kamlesh P Joshipura

Nominee Governing Board

Prof J P Singh Joorel

Director, INFLIBNET Centre

Mr Ashok Kumar Rai

Scientist E (CS), INFLIBNET Centre

Mr Harish Chandra

Administrative Officer & Non-Member
Secretary

Prof Rajnish Jain, Secretary UGC & Dr Manju Singh, Bureau Head, IUC/MC, UGC could not attend the meeting due to their prior commitments.

The 30th Meeting of the Finance Committee, INFLIBNET Centre commenced with reciting of the National Anthem. Prof Yogesh Singh Chairman FC and Prof J P Singh Joorel, Director INFLIBNET Centre extended warm welcome to all the members of the Finance Committee.

30.1 Confirmation of the Minutes of the 29th Meeting of the Finance Committee held on 9th August, 2019 at INFLIBNET Centre

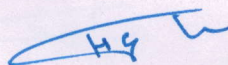
The Minutes of the 29th Meeting of the Finance Committee held on 9th August, 2019 at INFLIBNET Centre were confirmed as circulated since no comments were received from the members.

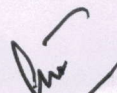
30.2 Action Taken on the Decisions Made during the 29th Meeting of the Finance Committee held on 9th August, 2019 at INFLIBNET Centre

30.2.1 Confirmation of the 28th Meeting of the Finance Committee held on 15th March, 2019 at INFLIBNET Centre, Gandhinagar.

30.2.2 Action taken on the decisions made during the 28th Meeting of the Finance Committee reported in the 29th Meeting of the FC held on 9th August 2019.

30.2.3 Audited Accounts presented in the 28th Meeting were sent to UGC and C & AG for Audit.





Noted

- 30.2.4 It was noted that the request to write off the amount of Rs 17,010/- has been sent to UGC.
- 30.2.5 Finance Committee noted that Centre has transferred the Associate Account to Corpus as per the decision of the FC.
- 30.2.6 Finance Committee noted that the Centre hired the manpower as per the decision of the Committee.
- 30.2.7 The brief on the proceedings of the 23rd Meeting of the Building Committee reported in the 29th Meeting of the Finance Committee.
- 30.2.8 Finance Committee noted that the Mechanical Engineer of the R&B Department Government of Gujarat has submitted the inspection report of the staff car.
- The Finance Committee accepted the recommendations the Mechanical Engineer of the R&B Department Government of Gujarat and resolved to report it to Governing Board.
- 30.2.9 Finance Committee noted that the Insurance agency of Gujarat Govt. has declined for doing Insurance of the building stating that Gujarat Govt does not have any financial interest in the property. Centre is now exploring alternate means from other Government agencies.
- 30.2.10 Finance Committee noted that the Centre has implemented the enhance rate of 14% NPS Contribution by Government/Centre w.e.f. 1st April, 2019.
- 30.2.11 It was noted that the Centre has paid DA/DR as per the Govt of India orders.

- 30.3** Finance Committee noted that the C&AG auditors carried out comprehensive audit of the Accounts of the Centre for the financial year 2018-2019 and suitable replies were sent by the Centre to the audit.

However, Committee opined that status report of the audit shall be reported in all FC meetings.

- 30.4** Finance Committee noted that the Auditors from Internal Audit Wing (IAW) of UGC carried out audit of the Centre for the financial year 2016-2017 to 2018-2019 and the Centre has submitted suitable replies to the audit.

However, Committee opined that status report of the audit shall be reported in all FC meetings.

30.5 Presentation of the Revised Budget for FY 2019-2020 and Budget Estimate for FY 2020-2021:

Members after detailed deliberations and discussions approved the following revised budget for 2019-20 and estimated budget for 2020-21:

(Rupees in Lakhs)

Head of Budget	Allotted Budget for	Revised Budget for	Budget Estimate for
	FY 2019-20	FY 2019-20	FY 2020-21
"31" Budget Head			
Pension and Pensionary Benefits	60.00	55.00	60.00
Foreign / Domestic Travel Expenses	5.00	6.00	7.00
Security / Housekeeping	70.00	70.00	80.00
Expenditure on Contractual Employees (Non-Teaching)	65.00	65.00	75.00
Other Expenses	165.00	170.00	200.00
Total	365.00	366.00	422.00
"35" Budget Head			
Buildings			
Equipment	30.00	40.00	300.00
Library / Books / Journals			
Furniture & Fixtures			
Other Expenses – Electronic Thesis and Dissertations (ETD) in Universities (Shodhganga)	165.00	165.00	50.00
Total	195.00	205.00	350.00
"36" Budget Head			
Expenditure on Salary			
a. Existing Staff Salary	461.79	461.79	518.00
b. Revived / Newly Sanctioned Posts	--	--	116.00
c. House Building Advance	--	50.00	100.00
Medical Expenses	8.00	8.00	12.00
Leave Encashment	2.00	3.00	4.00
Leave Travel Concession	10.00	12.00	15.00
Retirement Benefits	15.00	15.00	20.00
Other Expenses (NPS Contribution)	22.00	22.00	30.00
Total	518.79	571.79	815.00
GRAND TOTAL	1078.79	1142.79	1587.00

30.6 Creation of Corpus Fund for the INFLIBNET Centre

Finance Committee after detailed discussions and deliberations resolved that the Centre may first study the provisions in other Institutes.

Hg L

Pm

**30.7 Purchase of Staff Car as Per the Guidelines of Ministry of Finance,
Department of Expenditure**

Finance Committee after detailed discussions and deliberations approved the purchase of staff car keeping in view the guidelines issued by the Ministry of Finance, Department of Expenditure, Govt. of India vide office memorandum No. F.no.7(1)/E.Coord/2019 dated 17th September, 2019.

30.8 Appointment of Junior Engineer (Civil)

Finance Committee after brief discussions approved creation of the post of Junior Engineer (civil). However, the appointment will be made on deputation bases for Estate and Maintenance.

30.9 Remuneration for Contractual Appointment

Finance Committee after detailed discussions and deliberations resolved that Centre may bring such specific proposal to the Chairman Governing Board as and when required.

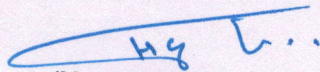
30.10 Post Facto Approval of the TA claim of Dr Jagdish Arora

Finance Committee after detailed discussions and deliberations approved the payment of Rs 1,38,240/- towards TA claim to Dr Jagdish Arora as one time exception and shall not be repeated in future.

30.11 Payment of DA and DR to employees and pensioners

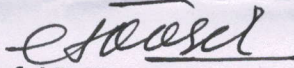
Members noted that the payment of dearness allowance and dearness relief to the employees and pensioners have been paid as per Gol circulars.

Meeting ended with the vote of thanks to the chair.



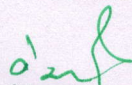
(Harish Chandra)

Administrative Officer (PA&F) & Non-Member, Secretary, FC



(Prof J P Singh Joorel)

Director, INFLIBNET Centre



(Prof Yogesh Singh)

Chairman Governing Board & Finance Committee

