

INFLIBNET Centre, Ahmedabad

**Minutes of the 14th Meeting of the Finance Committee (FC) of the INFLIBNET Centre
held on Saturday, the 3rd October, 2009, Ahmedabad.**

October 15, 2009

Members Present

Prof. S.K. Khanna Chairman, FC & GB

Members

Dr. Jagdish Arora	Director, INFLIBNET Centre
Dr. (Mrs.) Renu Batra	Joint Secretary (IUC), UGC, New Delhi
Shri Manoj Kumar K.	Scientist-D (CS), INFLIBNET Centre
Shri D.P. Negi	Admn. Officer (F) / Non-Member Secretary

Dr. R. K. Chauhan, Secretary, UGC, Dr. A.K. Dogra, Jt. Secretary & Financial Adviser, UGC and Prof. Rajiv Sangal, Director, IIIT, Hyderabad could not attend the meeting due to their pre-occupations.

At the outset Prof. S.K. Khanna, Chairman GB & FC extended a warm welcome to the members and requested Shri D.P. Negi, Admn. Officer (F) and Non-Member Secretary, FC, to take up the agenda items.

1. Confirmation of the Minutes of 13th meeting of the Finance Committee :

The Non-Memeber Secretary informed that the minutes of the 13th) Meeting of FC held on 3rd December, 2008 at INFLIBNET Centre were circulated to all the members. Since no comments were received from any of the members, the Minutes were treated as confirmed.

2. Action Taken on Decisions Made in the 13th Meeting of the Finance Committee

The members noted the action taken on decisions made during the 13th Meeting of FC with satisfaction. However, while going through the action taken report, Prof. Khanna suggested that the Centre may try to convene one more meeting of the FC preferably in January, 2010. Further, he also suggested to convene the meeting of the Committee constituted for formulating the minimum qualifications, experience etc. for recruitment to the posts of Scientist – F & G and their corresponding new pay bands/scales according to the recommendations of the Sixth Pay Commission during the current F.Y. 2009-10 itself. With regard to method/system of accounting presently being followed by the Centre, Dr. (Mrs.) Renu Batra, Joint Secretary, UGC said that UGC will look into this issue and will take a decision for implementing a uniform accounting method in all the IUCs. She also mentioned that a communication, in this regard, will be issued to all the IUCs in due course of time.

3. Presentation of the Audited Accounts of the Centre for the F.Y. 2008-09

The Finance Committee considered the audited accounts of the Centre for the Financial Year 2008 - 2009 and approved the same after seeking clarifications on some of the items of

income and expenditure. The Committee also recommended to place these audited accounts before the Governing Board which met on the same day immediately after the meeting of FC.

4. Presentation of Revised Budget Estimates for the Financial Year 2009-10 and Budget Estimates for the FY 2010-11 and Approval Thereof

The Revised Budget Estimates for the FY 2009-10 and Budget Estimates for the FY 2010-11 of the Centre were presented to the Committee by the Non-Member Secretary. The Committee considered the budgetary projections made by the Centre under different heads for plan and non-plan expenditure in the budget document. Taking into account all the aspects, the FC recommended the following budgetary provisions for the Centre to cover the expenditure on all the activities including establishment expenses, E-journal subscription/Digital Repository of Research, UGC Infonet/Internet connectivity for the existing universities/institutes, extension of e-journals and internet connectivity to additional universities, training/awareness programmes, national database creation, construction of permanent institutional building, procurement of furniture & fixtures, scientific equipments etc. for approval of the GB:

Revised Budget Estimates for the F.Y. 2009-10	Rs. in Lakhs	Budget Estimates for the F.Y. 2010-11	Rs. in Lakhs
Non-Plan	380.50	Non-Plan	450.00
Plan (This includes the provision of Rs.50.00 lakhs as Centre's Plan budget for capital expenditure, Rs. 9400.00 lakhs for E-subscription Scheme/Digital Repository of Research, Rs.1818.00 lakhs for UGC Infonet/Internet connectivity and Rs.1050.00 Lakhs for construction of permanent Institutional building.	12,318.00	Plan (This includes the provision of Rs.300.00 lakhs as Centre's Plan budget for capital expenditure, Rs.9000.00 lakhs for E-subscription Scheme/ Digital repository of research, Rs.2000.00 lakhs for UGC Infonet/Internet connectivity and Rs.1800.00 lakhs(i.e. Rs. 1050.00 lakhs for Phase-I and Rs.750.00 for Phase - II) for construction of permanent Institutional building	13,100.00
GRAND TOTAL (Non-plan plus Plan)	12,698.50		13,550.00

While debating on the budgetary projections made by the Centre, Prof. Khanna advised that in future the nomenclature of the sub-head "Consultancy" under Non-Plan Budget highlighted in the budget document presented to the FC, may be changed as "Hiring of Experts/Consultants". The suggestion was noted for compliance.

5. Acceptance of Allotment of Land made by Govt. of Gujarat to INFLIBNET Centre, Free-of-cost for Construction of its Permanent Institutional Building at INFOCITY, Gandhinagar and Approval for Inclusion of Land in Fixed Assets at Zero Cost

The Committee considered the proposal of the Centre and accorded its approval. While considering the proposal and participating in the debate, Dr.(Mrs.) Renu Batra advised the Centre to inform the Director, Administration, UGC regarding construction of building and creation of assets.

6. Appointment of Auditor for the F.Y. 2009-2010 and F.Y. 2010-2011

Members noted that the Centre, with approval of Finance Committee in its 12th Meeting held on 28th June, 2007, had appointed M/s D.H. Ramani Chartered Accountants as its Statutory Auditor for a period of two years. Since the period of appointment of M/s D.H. Ramani Chartered Accountants is over, the Finance Committee considered the proposal to appoint M/s. Deepak Jayantilal Shah & Co., Ahmedabad, as Statutory Auditors of the Centre for auditing the accounts of the Centre including Employees PF Account for a period of two years (i.e. for the F.Y. 2009-2010 and 2010-2011). Members noted that the Centre was paying Rs. 20,000.00 to its Statutory Auditors till F.Y. 2008-09. Considering increase in financial allocation of the Centre, the Committee authorized Director, INFLIBNET Centre to decide the amount payable to Statutory Auditors for next two years in consultation with the Chairman, GB. It was emphasized that it may be ensured that the auditor should be on the panel of Comptroller and Auditor General of India (C&AG) before appointing him as Statutory Auditor.

7. Briefing on the Replies Furnished to the Internal Audit of UGC in Compliance with Audit queries relating to the Centre for the F.Y. 2005-06.

The Committee considered the audit queries and para wise replies furnished by the Centre to the Internal Audit Wing (IAW) of UGC. After seeking certain clarifications, the members were satisfied with the replies furnished.

8. Any other Item with the Permission of the Chair

8.1. Requirement of Additional Funds for Construction of Institute Building (Phase-II)

The members noted that Architect had to re-design the Institute building completely with a new approach considering the fact that i) the roads on both the sides of the plot should be at least 6 Metres wide, Moreover, since the length of the plot is more than 100 Mtrs., one of the roads should be at least 9 Mtrs wide; and ii) the auditorium that was planned in the basement originally, cannot be located into the basement because of fire regulations. Since the total width of the plot is only 40 Metres, the Architect is left with only 25 Mtrs. (in width) to construct the building. As such, the building that was originally planned to be build in three floors, had to be raised to seven floors in the new design because of severe limitation of build-up area in width.

Moreover, the requirement of physical infrastructure was enhanced on the request of the Institute given the fact that the Centre has been given additional responsibilities for launching the college consortium for more than 6,000 colleges as well as for executing the project on Electronic Theses and Dissertations (ETD) for all universities. Moreover, numbers of guest rooms were also increased in the revised requirement because of increased requirement of training programmes for new initiatives. The committee also noted that the initial estimates based on PWD rates submitted to the UGC did not provide for i) air-conditioning of the building; ii) power back-up (Generator); and iii) furniture and fixtures, etc.

Members noted that the lowest bid from M/s. Katira Construction Ltd., for construction of administrative and academic wings of the Institute building is Rs.18,46,62,970/- which does not include cost of air-conditioning. Considering the facts mentioned above, members noted that Rs. 21.76 crores allocated for the project would be sufficient only for civil construction work for the Administrative / Academic wing. The Centre would require additional funds to the tune of Rs. 7.50 crores for construction of 40 guest rooms, 10 residential flats and Director's resi-

dence. It was agreed that the additional Rs. 5.00 crores required towards furnishing of administrative and academic wings including cost of furnishing and equipping auditorium would be borne by the Centre from its own plan budget.

It was noted that the Centre would not have any balance left in its corpus after contributing Rs.10.88 crores towards construction of the permanent Institute building. As such UGC may be requested to sanction additional Rs.7.50 crores for completing the construction work of the Institute building. Given the fact that Human Resource Development is one of the most important activity of the Centre, it would be imperative to take-up the job of Phase-II along with Phase-I itself. As such, the UGC may be requested to release an additional grant of Rs.7.50 crores required for the Phase-II during the Financial Year 2010-2011, as projected above in Budget Estimates.

Minutes prepared by



(D P Negi)
Admn. Officer (F) and
Non-Member Secretary, FC











(Dr. Jagdish Arora)
Director, INFLIBNET Centre



(Prof. S.K. Khanna)
Chairman, FC & GB, INFLIBNET Centre

Information and Library Network Centre
An IUC of University Grants Commission
AHMEDABAD : 380 009.

ATTENDANCE SHEET		
14 th Meeting of the Finance Committee of INFLIBNET Centre Held on 3 rd October 2009 at AHMEDABAD		
Sr. No.	Name of the Finance Committee Member	Signature
1	Prof. S. K. Khanna Chairman, FC & GB of INFLIBNET Centre	
2	Dr. R. K. Chauhan Secretary, UGC, New Delhi Member, FC	
3	Mr. A. K. Dogra Joint Secretary/FA, UGC, New Delhi Member, FC	
4	Dr.(Mrs.) Renu Batra Joint Secretary(IUC), UGC, New Delhi Member, FC	
5	Prof. Rajiv Sangal Director, IIIT, Hyderabad Member, FC	
6	Dr. Jagdish Arora Director, INFLIBNET Centre, Ahmedabad Member, FC	
7	Shri Manoj Kumar K. Scientist-D(CS), INFLIBNET Centre, Ahmedabad. Member, FC	
8	Shri D. P. Negi Admn. Officer(F), INFLIBNET Centre, Ahmedabad Non-Member Secretary	
9		