

MINUTES OF THE FIFTH MEETING OF THE FINANCE COMMITTEE OF INFLIBNET CENTRE

The Fifth meeting of the Finance Committee of the INFLIBNET Centre was held at the INFLIBNET Centre, Ahmedabad on 15th January, 2000 at 1200 hrs. Following persons were present:

In the Chair:

Prof. Yash Pal, National Research Professor

Members Present:

Dr. R. P. Gangurde	: Secretary, UGC
Dr. T.A.V. Murthy	: Librarian, Central Institute of English and Foreign Languages
Shri Pramod Kumar	: Director, INFLIBNET Centre
Shri S.M.Salgar	: Scientist "G", INFLIBNET Centre
Shri C.K.Shah	: Admn. Officer-III, INFLIBNET Centre and non-member Secretary to FC

Invitee :

Shri D. P. Negi, Admn. Officer-II, INFLIBNET Centre

Following members could not attend the meeting :

Shri O.P.Nigam, FA, UGC

The deliberations on various agenda items are summarised below :



AGENDA ITEM NO.1 : CHAIRPERSON'S REMARKS

Chairperson welcomed the members to the meeting. Dr. T.A.V. Murthy, Librarian, Central Institute of English & Foreign Languages, was introduced to the members and welcomed by Chairperson. Prof. Yash Pal, expressed his thanks to the University Grants Commission, New Delhi, for his re-nomination for further three years as a Chairperson of Finance Committee & Governing Board of INFLIBNET Centre. He said that VSAT Network which was to be established before one year has been delayed due to the administrative procedures. He was very hopeful that within a period of one year Network will be established. He was of the view that libraries should become hub of LANs in universities and play a central role in extending knowledge. He observed that there was a marked change in the attitude of librarians in universities now. They are no longer traditional librarians. They are now exposed to the IT culture and are quite knowledgeable about IT.

AGENDA ITEM NO. 2 : CONFIRMATION OF MINUTES OF LAST MEETING

Since no comments were received on the minutes of the fourth meeting of the Finance Committee, the minutes were confirmed.

Dr. R. P. Gangurde, Secretary, University Grants Commission said that action taken report on action items generated in the last meeting was not given in the agenda papers. Shri Shah explained that there was no action taken report but all suggestions made in the last meeting had been implemented and parawise replies to audit queries for statutory auditor and internal audit wing of UGC were submitted. Actions have been reflected separately under different agenda items. Shri Shah agreed to the suggestion of the Secretary, UGC, to include action taken report in future.

Shri Shah

AGENDA ITEM NO. 3 : PRESENTATION OF AUDITED ACCOUNT FOR F.Y.1998-99

The Audited accounts were presented to the FC by Director explaining details.

Dr. R. P. Gangurde, Secretary, UGC went through all the comments of the auditor and made some general suggestions. Director explained that the first page of the report contained only general observation and detailed audit report has been given on separate page by the auditor. Dr. Gangurde went carefully through each audit query and was satisfied with the replies furnished by the Centre.

The Audited Accounts for F.Y.1998-99 were accepted by the FC and passed for putting up to the GB.

AGENDA ITEM NO. 4 : BRIEFING ON REPLIES FURNISHED TO INTERNAL AUDIT WING AGAINST THE AUDIT QUERIES RELATED TO F.Y.1997-98

Chairperson desired to know the type of objections raised by the Internal Audit. He was informed about the details of queries raised by IAW. Dr. Gangurde wanted to know the reasons in respect of para 3 of agenda papers, wherein it was pointed out that the Centre has not achieved projected targets of the training programme during the year. Director explained that training requirement of all the universities, where automation is being carried out, has already been met. Now INFLIBNET is concentrating on training programme in different areas like 'on-site' training, training on SOUL and workshops, and, therefore, the Centre did not conduct the full number of training courses projected. Secretary was happy that the Centre has changed the structure of training programme but he advised that the Centre should project same thing in the beginning of the year to avoid such audit queries in future.

Regarding para-4 in respect of publication of CALIBER proceedings, Secretary advised that the Centre should not print more number of copies than required for conference.



However, the Committee agreed to the Centre's suggestion to distribute remaining copies to all universities free of cost.

All other paras were seen by the Committee, which was satisfied with the replies given against all the queries replied by the Centre.

AGENDA ITEM NO. 5 : BRIEFING ON REPLIES FURNISHED TO STATUTORY AUDITOR APPOINTED BY GB AGAINST THE AUDIT QUERIES RELATED TO F.Y.1998-99

Secretary, University Grants Commission, went carefully through each audit query raised by Statutory Auditor for the F.Y.1998-99. He also saw the replies submitted by the Centre and accepted the replies.

AGENDA ITEM NO. 6 : SCRUTINITY AND APPROVAL OF RE FOR 1999-2000 AND BE FOR 2000-2001

The budget projections were given in two parts. Part-I pertained to the budget to be provided by the UGC to the universities directly as Grant-in-aid. Part-II contained the budgetary requirements of INFLIBNET Centre for its own activities.

Part-I budget was approved by FC subject to availability of funds with UGC. Secretary agreed that IUC Section of UGC will take appropriate action for allotment of fund to universities. He also suggested that budget for Network servers for 140 universities and other complementary projections which is part of the Networking project, should be added to the VSAT project.

Dr. Murthy suggested that no Central University which got big funding from UGC should be funded under Document Delivery Services and Retrospective Conversion of Collection. Other universities may be funded under the above scheme. Director explained



that this was already decided in an earlier GB meeting long back depending upon their holdings and other considerations.

Finance Committee approved following items projected for the budget.

- ◆ Revised Estimates of Rs. 199.36 lakhs under Non-Plan Head and Rs.60.00 lakhs under Plan Head for F.Y. 1999-2000 for the Centre.
- ◆ Rs.200.00 lakhs against Rs.224.18 lakhs projected as B.E. for F.Y. 2000-2001 under Non-Plan Head
- ◆ Against a total Plan projection of Rs.266.09 lakhs for F.Y.2000-2001 by the Centre, (including Rs.150.00 lakhs for building construction), Secretary, UGC, told that Rs.60.00 lakhs only is likely to be available because these allocations are made on five year plan basis. He suggested INFLIBNET to write separately to UGC for requirement of funds for building.

Regarding requirement of funds for construction of institutional building, the Secretary, UGC, suggested that the Centre may send a separate proposal giving details of the requirement for building and other related facilities to UGC for approval of budget under the plan head.

AGENDA ITEM NO. 7: TO CONSIDER AND APPROVE CREATION OF POSTS FOR ADMINISTRATIVE AND SUPPORT STAFF.

Due to the ban on creation of new posts and filling of vacant posts as an economy measures by the Govt., Secretary said that these posts cannot be recommended for approval. He, however, advised that the Centre may again put up a fresh proposal for consideration, after the ban is lifted.




AGENDA ITEM NO. 8 : TO CONSIDER AND APPROVE ADDITIONAL BUDGET FOR PURCHASE OF RESIDENTIAL FLATS FOR STAFF QUARTERS.

At present the Centre is having Leased Accommodation Scheme on line similar to NSC and CEC for its staff members. As per the instructions of UGC the scheme can not be continued as this Centre has to bring all service rules at par with the Central Govt. and there is no provision under the rules of the Central Govt. to provide Leased Accommodation to its employees. The scheme was discussed by FC in the light of UGC's instructions to discontinue the scheme. However, it has recommended that present lease contracts may continue up to 31st May, 2000.

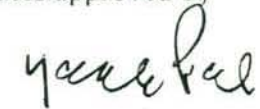
As an alternative arrangement, the FC recommended that the Centre should put up a proposal to UGC for purchase of 12 residential flats for use as staff quarters. The total cost of the proposed flats is estimated to be Rs.60.00 Lakhs. Secretary suggested that a separate proposal be sent to UGC for this funding.

The meeting ended with vote of thanks to the Chair at 1315 hrs

Minutes prepared by


4/2/2000
[C.K. Shah]
Non-Member Secretary, FC

Minutes approved by


[Yash Pal]
Chairperson, FC

FIFTH MEETING OF THE FINANCE COMMITTEE
OF INFLIBNET CENTRE HELD ON 15.01.2000 AT
9.30 A.M. AT AHMEDABAD.

Name	Signature
Prof. Yash Pal	<u>Yash Pal</u>
Dr. R. P. Gangurde	<u>R. P. Gangurde</u>
Dr. T.A.V. Murthy	<u>T.A.V. Murthy</u> 15.1.2000
Shri Pramod kumar	<u>Pramod kumar</u>
Shri S. M. Salgar	<u>S.M. Salgar</u>
Shri C. K. Shah	<u>C. K. Shah</u>